



WILLOW STREET

Patio Party Agreement

BOOKING FEE

- The booking fee for large parties is \$50.

DEPOSIT

- Your reservation will be held and confirmed with a \$100 deposit.
- We are unable to confirm your event reservation prior to receiving your deposit.
- Deposits are non refundable if cancellation occurs less than 7 days before your event.

PRE-ORDERING

- Substitutions and dietary needs can be accommodated if requests are made in advance.
- The final count must be made at least 72 hours prior to your event.
- Your bill will be based on the number of people that you confirm 72 hours prior to your event.

MENU

- For parties of 20 or greater we will provide a personalized menu with choices of up to three (3) pastas, three (3) pizzas and three (3) starters to select from.
- All per person menu's include our homemade bread and choice of soda, coffee or tea.
- Additional entrée choices and desserts are available to add to your menu for an additional fee.
- Willow Street will print the menus for your party and provide the option of personalizing the design with a custom heading at no charge.

DESSERT/CORKAGE FEE

- Willow Street offers wonderful house made desserts however, if you choose to provide your own there will be a \$2 per person plating fee.
- Our corkage fee is \$15 per bottle.

PAYMENT

- Payment is due and payable immediately following your event.
- We accept cash, company checks, Visa, MasterCard, and American Express.
- An 18% gratuity charge will be added to your bill.
- Willow Street does not allow split checks on large parties we will provide one bill for the entire party.

Please sign below to acknowledge the Willow Street Large Party Policies and Procedures.

Sign name _____

Print name/date _____





WILLOW STREET

Patio Per Person Menu

\$25 PER PERSON MENU

Choice of Starters

House Salad

or

Caesar Salad

or

Chicken Tortilla Soup

Main Course

Select three (3) pastas

and

three (3) pizzas

to choose from

Includes

Soda, Tea or Coffee

Homemade Bread

Per Person Add Ons

(Select two (2) to choose from)

Desserts \$5 per person

Wood Fired Entrée \$5 per person

(add to main course options)

Does not include tax, 18 % gratuity, (cake/corkage) or booking fee.





Patio Party Instructions

Customer _____

Date: _____ Arrival Time: _____

How Many: _____ Occasion: _____

Type Of Payment: _____ Credit card #: _____
VISA/MC/AmEx

Expiration Date: _____ Deposit: _____

Menu Design (heading): _____

Date Confirmed: _____ Contact Person: _____

Home #: _____ Work #: _____

Menu Selections:

- | Pizzas | Pastas |
|----------|----------|
| 1. _____ | 1. _____ |
| 2. _____ | 2. _____ |
| 3. _____ | 3. _____ |

Per Person Add Ons:

- | Entrées | Desserts |
|----------|----------|
| 1. _____ | 1. _____ |
| 2. _____ | 2. _____ |

Table Set-up & Other Instructions: _____

